

Guidelines for authors

Bibliographic references

Bibliographic citations will be incorporated into the text, not in footnote (although explanatory footnotes are admitted). These should follow this format: author's surname followed by the year of publication preceded by a colon, and by the pages, preceded also by a colon, all within parentheses. When there are two or three authors, each surname will be written, separated by colons. When there are more than three authors, only the surname of the first one will be indicated, followed by the expression *et al.* A semicolon will separate each citation. When several works of the same author published in the same year are cited, after each year will be placed a low case letter in alphabetical order.

Examples:

(Amich, 2006, 131-137)

(Casas i Soler, 2004, 212)

(Nolla, Sagrera i Burch, 2007, 51-52)

(Castanyer *et al.* 1993)

(Guilleré, 1994, 111; Canal *et al.* 2000, 139)

(Casas i Soler, 2006a)

At the end of the manuscript, contributor(s) will add the full bibliographic list in alphabetical order of authors' surnames and according to this format:

Amich, 2006:

N. M. Amich, Catalunya a les fonts escrites nord-est de d'època tardoantiga (segles IV-VII). Girona: Ajuntament de Girona (Col·lecció de Monografies de l'Institut d'Estudis Gironins núm. 19).

Canal *et al.*, 2004a:

J. Canal, E. Canal, J. M. Nolla i J. Sagrera, Girona, de Carlemany al feudalisme (785-1057). El trànsit de la ciutat antiga a l'època medieval (II), Girona: Ajuntament de Girona (Col·lecció Història Urbana de Girona. Reconstrucció cartogràfica, 5).

Canal *et al.*, 2004b:

J. Canal, E. Canal, J. M. Nolla i J. Sagrera, L'entrada del complex episcopal dins dels murs entre els segles X i XI, Actes del II Congrés d'Història de Girona. La Catedral de Girona (27 i 28 de novembre de 2003). Annals de l'Institut d'Estudis Gironins, XLV, Girona, 141-159.

Casas i Nolla 2008:

J. Casas i J. M. Nolla, Un ensemble céramique de la fin du II^e siècle après J.-C. à Puig de Sant Grau (Caldes de Malavella), Société Française d'Étude de la Céramique Antique en Gaule. Actes du Congrès de l'Escala-Empúries, 2008, Marseille, 63-74.

Casas, Soler i Turon, 2006:

J. Casas, V. Soler, i J. Turon, Les sitges de Tolegassos. Aspectes de la fase republicana del jaciment, Cypsela, XI, Girona, 67-97.

Ettlinger *et al.*, 2002:

E. Ettlinger, B. Hedinger, B. Hoffmann, Ph. M. Kenrick, G. Pucci, K. Roth-Rubi, G. Schneider, S. von Schnurbein, C. M. Wells i S. Zabehlicky-Scheffenegger, *Conspectus formarum terrae sigillatae italico modo confectae*, Bonn.

Figures

Figures may be maps, plans, tables, graphs, plates, drawings and photographs.

Each map and plan should include both a north arrow and a graphic scale; plates and drawings of objects, as well as photographs if need, should also include a graphic scale.

Figures may be black and white, grey scale or full colour. Regardless the kind of each figure used, authors will number them following an only numbering in the order of their first appearance in the work. Please indicate in the text where each figure should appear. Illustrations referenced in the text will be indicated writing within parentheses the abbreviation fig. followed by the corresponding number. Submit every figure as an independent file. Only high-resolution images (minimum 300 dpp) will be accepted. Files should be sent in JPG or TIFF format, although maps, plans and plates may be also submitted in Adobe Illustrator 10 (or older) format. Tables and graphs should be sent in MS Excel format.